

SECTION 3. SCOPE OF WORK & CONTRACT INFORMATION

SEC. 3.01 SCOPE OF WORK

PROCUREMENT OFFICER NOTE: ENTER APPROPRIATE INFORMATION.

INFORMATION YOU PROVIDE IN THIS SECTION TELLS THE OFFERORS WHAT YOU WANT DONE

BE AS SPECIFIC AND COMPREHENSIVE AS YOU POSSIBLY CAN

LET THE OFFEROR KNOW EXACTLY WHAT YOU WANT

DON'T PRESUME THAT THEY WILL "GET IT" IF YOU DON'T SAY IT WRITE IT AS IF YOU WERE TRYING TO EXPLAIN IT TO A 12-YEAR OLD CHILD

- Work with leadership and development team and functional area leads to create customized training program to increase workforce competencies.
- Implement performance management and learning management system(s).
- Define performance metrics, scales, and SMART goals.
- Redefine classifications and position descriptions as needed.
- Design and build or manage project to obtain and implement recruitment and onboarding program(s).