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Ted Stevens Papers Project

Scope and Progress Report, 2009-2013

The congressional papers of Senator Ted Stevens encompass 4,700 boxes of Senate records that include documents, photographs, multimedia in various formats (films, recordings and so forth) and ephemera from the Senator's 40 years of service. The Ted Stevens Papers Project was developed to survey, process and describe the collection for future accessibility. In a collaborative effort between various library departments, collection materials continue to be categorized, catalogued, preserved, and entered into a searchable database. Items in the public domain are being digitized in an ongoing digitization program, and will be universally available to the public upon the collection's opening. Additionally, an outreach program was created to complement and highlight the collection, including exhibitions, public events, student internships, and the development of course curriculum and social media sites. The materials, with the exception of those restricted according to the Deed of Deposit, will be available to the public in 2015, as prescribed by the Senator's wishes (five years from the time of his death).

Staff

One FTE Project Archivist (Term, non-tenure track faculty)

One FTE project assistant

One to three PTE trained graduate student(s)

One exhibit intern

Funding sources

BP (Exploration) Alaska, Inc., and the North to the Future Foundation, \$1 million

Pollock Conservation Cooperative, \$180,167

University of Alaska Fairbanks, Rasmuson Library, \$385,052

Timeline – Activities to Date (Highlights)

- July 2009: 4,700 records boxes arrive at University of Alaska Fairbanks; housed offsite to begin collection review and processing
- October 2010: Mary Anne Hamblin hired as Project Archivist
- November 2010: First outreach activity held November 2010 with public seminar titled *Ted Stevens: The Man and the Issues*, featuring panelists Michael Carey, William Hensley, Terrence Cole, Jerry McBeath and Mary Anne Hamblen
- April 2011: Elsie Eckman hired to assist Project Archivist

- July 2011: First Ted Stevens Day celebration with dedication of Senator Ted Stevens Gallery; daughter Susan Covich gives remarks at the ceremony in honor of her father; first exhibit opens to public, *The Process and the Passion: Ted Stevens and Alaska Statehood*
- February 2012: Project website (<http://stevens.library.uaf.edu/>) goes live
- July 2012: Ted Stevens Day 2012 celebrated with exhibit installation, *Pipeline Politics and People: 35 Years of the Trans-Alaska Pipeline System*, and public event with speakers from Alyeska
- September 2012: Intern program created for exhibit curation experience and study for interested students
- December 2012: First intern curated exhibit, *Recognition, Honors and Gratitude for a Senator*, installed in Senator Ted Stevens Gallery. Curated by graduate student Susannah Dowds; a gallery talk and reception was held after the exhibit was installed; Spring semester Susannah will develop an accompanying traveling exhibit and a related activity to present in local K-12 classrooms
- May 2013: Compact shelving installation begins on Level 1 of Elmer E. Rasmuson Library for relocation of materials
- June 2013: Collection and staff moved to their new, secure permanent home within in Elmer E. Rasmuson Library
- July 2013: Celebrated Ted Stevens Day with a traveling exhibit *Women for Stevens: Citizenship, Leadership and Civic Participation* at the Fairbanks Women Republicans Event
- July 2013: Project Archivist position funding assumed by Library operating budget (assuring continuity / sustainability for ongoing Project / collection needs / activities)

Collection Benchmarks to Date

- 4,700 records boxes of materials processed and inventoried
- 5,669 catalog records created in searchable project database
- 2,338 media items catalogued, preserved
- 41 videos on YouTube (<http://www.youtube.com/user/tedstevensproject>) with more than 800 views
- Finding aid in process for publication with collection opening
- Three in-depth oral history interviews with former Stevens' staffers completed; ten additional interviews planned
- Ongoing digitization program implemented to provide appropriate material for website, future electronic exhibits, and access for researchers when collection opens in 2015

Additional Outreach related to the Collection

- Project website upgraded to Drupal 8 with ongoing additions to image galleries and *A Northern View* blog (<http://stevens.library.uaf.edu/>)
- Screening of Ken Burns' *The Congress*, in celebration of Congress Week with the first annual *Politics and Pizza* event (2011)

- Collection-based talk at Alaska Historical Society (AHA) conference (2011), *The Ted Stevens Papers Project: A Collection Overview, Progress Report and Discoveries*
- Session titled *Ted Stevens and the Politics of Northern Waters: Key Issues and Legislation Defining Alaska's Marine Development*, also at AHA (2011)
- Collection update given at annual Congressional Papers Roundtable of the Society of American Archivists conference (August 2012); update given at Association of Centers for the Study of Congress
- Talk at Alaska Library Association conference (2012), *The Ted Stevens Papers Project: A Study in Documenting Contemporary Government and Politics*
- Rasmuson Library monthly Lunchtime Lecture, *The Ted Stevens Papers Project: An Update* (2012)
- Collection update given at annual Association of Centers for the Study of Congress and Congressional Papers Roundtable of the Society of American Archivists conferences (May and August 2013, respectively)

The Ted Stevens Institute for Political Leadership and Archive

UAF is using the BP, North to the Future Foundation & PCC finds donated for the Ted Stevens Papers Project for processing, preservation and outreach. UAF also has active development efforts directed at enhancing the Archive and promoting and facilitating its use by students, scholars, and the public at large when it is open for research in 2015. Additionally, UAF has contributed unrestricted funding for necessary ongoing processing, maintenance and care of the collection to an initial standard of readiness when the collection is accessible to researchers. Below we describe the goals for the initial funding period, supported by the BP, North to the Future & PCC funding and unrestricted UAF funds, through FY15 (left column). Additional goals that we hope to support through development efforts are listed in the righthand column.

FY13-15 Goals BP, North to the Future & PCC Donated Funds and UAF Unrestricted	FY13-15 Goals Identified for Fundraising Opportunities
<p>Staffing</p> <ul style="list-style-type: none"> • Create volunteer Advisory board, which could be comprised of Ted Stevens Foundation representatives, prominent Alaskans, former Stevens staffers, members of the corporate community and university leadership • Full-time Archivist • Intern 	<p>Staffing</p> <ul style="list-style-type: none"> • One full-time assistant archivist • Two to four part-time graduate students • Establish additional undergraduate / graduate internship opportunities
<p>Create a state-of-the-art, flexible venue research facility within the Elmer E. Rasmuson Library, including:</p> <ul style="list-style-type: none"> • Space for researchers • Space for seminars for student and community groups • Space for classes, lectures and receptions • Appropriate work and processing areas for staff • Installation of commercial-grade, archival compact shelving for collection storage • Upgrade security access • Install water detection devices • Addition and use of innovative 	<p>Create a state-of-the-art, flexible venue research facility within the Elmer E. Rasmuson Library, including:</p> <ul style="list-style-type: none"> • Install security cameras • Equipment for researchers • Create glass partition separating users from collection for security • Dedicated conference room for meetings and teleconferencing • Dedicated offices for visiting scholars and faculty • Upgraded humidity and temperature control systems for long-term preservation needs (adequate as is – but high tech design desired) • Upgraded fire suppression systems

<p>technologies for projection and accession of collections via the World Wide Web</p>	<p>(adequate as is, but update desired)</p> <ul style="list-style-type: none"> • Purchase and installation of exhibit cases
<p>Public programming</p> <ul style="list-style-type: none"> • Outreach • Stevens 90th Birthday Celebration • Exhibitions • Annual celebration of Ted Stevens Day • 2015 Opening Ceremony at the Archive in Rasmuson Library with commemorative exhibit in Stevens Gallery • Statewide celebration of the Senator's legacy for Ceremony 	<p>Public programming</p> <ul style="list-style-type: none"> • Workshops • Speaker series • Collaborations with other like entities, e.g., The Dole Institute of Politics and The Barbara Jordan Institute • Traveling one-year exhibit curated from papers, plaques and other objects from the collections post
<p>Academic programming</p> <ul style="list-style-type: none"> • K-12 curricula developed • Curricula developed at the undergraduate and graduate levels • The Institute will be a key resource for students in UAF baccalaureate programs in Political Science, History, and Northern Studies, as well as MA programs in Northern Studies and Interdisciplinary Studies 	<p>Academic programming</p> <ul style="list-style-type: none"> • Fellowships established to support graduate student research • Establish partnerships and collaborations between MAUs

BP, North to the Future, PCC Donor Account for Stevens Project

	FY2010	FY2011	FY2012	FY2013	FY2014	Total	Remaining Available Balance
Personnel	\$334.83	\$69,186.79	\$138,621.80	\$133,557.20	\$1,465.27	\$343,165.89	\$81,950.47
Staff Benefits	\$106.81	\$33,832.76	\$71,432.10	\$58,148.48	\$738.49	\$164,258.64	\$31,693.30
Travel	\$0.00	\$11,657.47	\$5,829.99	\$5,906.89	\$0.00	\$23,394.35	\$0.00
Contractual Services	\$15,650.03	\$33,027.02	\$29,260.33	\$31,592.55	\$0.00	\$109,529.93	\$1,200.00
Commodities (Supplies & Equipment)	\$0.00	\$40,498.14	\$9,537.35	\$5,450.43	\$0.00	\$55,485.92	\$6,391.26
Shelving Units	\$0.00	\$141,260.00	\$0.00	\$299,892.50	\$0.00	\$441,152.50	\$0.00
Outreach	\$0.00	\$0.00	\$298.85	\$562.00	\$0.00	\$860.85	\$5,000.00
				Total:		\$1,137,848.08	\$126,235.03

University Unrestricted Funds - 2013-2015 for Stevens Project

Current and projected FY14 expenditures are University funds. Projected opportunities are for funds that UAF hopes to secure through development efforts.

	Projected Library Expenses			Projected Fundraising Opportunities	Total
	FY2013	FY2014	TAL through 2015		
Personnel & B	\$151,537	\$177,100	\$328,637	\$152,700	\$809,974
Travel	\$ 3,000.00	\$3,000	\$ 6,000.00		\$ 12,000.00
Contractual Se	\$0	\$10,100	\$ 10,100.00	\$ 634,000.00	\$644,100.00
Commodities (\$	-	\$8,000	\$ 8,000.00	\$ 56,900.00	\$ 72,900.00
	\$154,537	\$198,200	\$352,737	\$843,600	\$1,538,974

Future Projected Scanning Costs - Not Included in above figures, 4448 Boxes (rest are books, ephemera, restricted) \$560,448.000

Student @ \$15.00/hr X 8 hours (to scan one cubic foot box of documents) \$120

Quality control \$6/box (5%) (assumed to be at student's salary) \$6

\$126/box X 4448 = \$560, 448

