

Proposal Evaluation Form RFP 2021-0200-4627

The PEC will evaluate responses against the questions set out in Sections 4.04 through 4.07 and assign a single score for each section of 1, 5, 10 (with 10 representing highest score, 5 representing the average score, and 1 representing the lowest score).

4.04 MINIMUM EXPERIENCE/PRIOR PAST PERFORMANCE REQUIREMENTS

This portion of the offeror's proposal will be evaluated against the following questions:

- a) Experience: How well has the offeror demonstrated successful completions of least one project, similar in size, scope, and complexity performed for a local, state or federal government entity? Was the one-year experience with the State of Alaska?
- b) Did letter of reference provide assurance that the offeror is capable of successfully completing this project? Was contact number and name provided? NOTE: the state reserves the right to contact reference.
- c) How well has the offeror demonstrated that they have successfully completed two large, complex workforce-related or performance management focused projects using MS projects, at least one of which preformed for a local, state of federal government entity?
- d) How well has the offeror demonstrated that they have met the minimum four-year experience in work force management, performance management, or organization design and development activities?

Evaluators Notes

Evaluators Score 5

4.05 UNDERSTANDING OF THE PROJECT

This portion of the offeror's proposal will be evaluated against the following questions:

- 1) How well has the offeror demonstrated a thorough understanding of the purpose and scope of the project?
- 2) How well has the offeror identified pertinent issues and potential problems related to the project?
- 3) To what degree has the offeror demonstrated an understanding of the deliverables the state expects it to provide?

- 4) Has the offeror demonstrated an understanding of the state's time schedule and can meet it?

Evaluators Notes

I think their AK experience is reflected in their proposal methodology. They understood the state & how it works.

Evaluators Score 10

4.06 METHODOLOGY USED FOR THE PROJECT

This portion of the offeror's proposal (Submittal Form D) will be evaluated against the following questions:

- 1) How comprehensive is the methodology and does it depict a logical approach to fulfilling the requirements of the RFP?
- 2) How well does the methodology match and achieve the objectives set out in the RFP?
- 3) Does the methodology interface with the time schedule in the RFP?

Evaluators Notes

As stated above, they understood the state which I believe will be an asset due to the tight timelines

Evaluators Score 10

4.07 MANAGEMENT PLAN FOR THE PROJECT

This portion of the offeror's proposal will be evaluated against the following questions:

- 1) How well does the management plan support all of the project requirements and logically lead to the deliverables required in the RFP?
- 2) How well does the management plan illustrate the lines of authority and communication and is accountability completely and clearly defined?
- 3) Is the organization of the project team clear?

- 4) Did the offeror provide a detailed list of key personnel, along with their titles and resumes?
- 5) Were resumes acceptable, outstanding, etc.?
- 6) Does it appear that the offeror can meet the schedule set out in the RFP?
- 7) Has the offeror gone beyond the minimum tasks necessary to meet the objectives of the RFP?
- 8) To what degree is the proposal practical?

Evaluators Notes

Evaluators Score

5